

Springfield Lions Club
Board of Directors Meeting

Minutes – December 3, 2019

OREGON SPRINGFIELD LIONS FOUNDATION BOARD MEETING:

Lion Howard discussed the latest information on our 501(c)3 application, and will email Minutes covering the OSLF portion of the meeting to Board members. Lion Wilbur moved to accept the report. Second by Lion Barnett. Passed. OSLF meeting adjourned at 6:22pm.

Once the 501(c)3 is approved, anyone receiving money from us that will be going through the 501(c)3 will need to submit a grant request.

Update from Lion Howard on January 3rd ... According to IRS Publication 78 (listing of current 501(c)3 Non-Profit Status) OREGON SPRINGFIELD LIONS FOUNDATION has been recognized as a 501(c)3 organization. Lion Howard is awaiting further documentation through the mail (P.O.

Springfield Lions Club

Board of Directors Meeting

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Springfield Lions Club

Board of Directors Meeting

Minutes – November 7, 2019

Wilbur moved to accept the report. Second by Lion Barnett. Passed. OSLF meeting adjourned at 6:22pm.

OLD BUSINESS

501(c)3: Lion Howard provided an update on the 501(c)3. We need a grant application for all money we end up donating to charities from the 501(c)3 after it is up and running.

Springfield Lions Club

Board of Directors Meeting

Minutes – October 1, 2019

Board of Directors Meeting

OLD BUSINESS

Minutes – December 3, 2019

Springfield Lions Club

501(c)3: Lion Howard was not at the meeting. We will proceed at a later date.

Lion Howard discussed the latest information on our 501(c)3 application, and will email Minutes covering the OSLF portion of the meeting to Board members. Lion Wilbur moved to accept the report. Second by Lion Barnett. Passed. OSLF meeting adjourned at 6:22pm.

OLD BUSINESS

Once the 501(c)3 is approved, anyone receiving money from us that will be going through the 501(c)3 will need to submit a grant request.

Springfield Lions Club

Board of Directors Meeting

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Board of Directors Meeting

**Springfield Lions Club
Board of Directors Meeting**

Minutes – July 9, 2019

OLD BUSINESS

501(c)3: Lion Howard proposed that the Foundation be named: Oregon Springfield Lions Foundation. OSLF. He said we can do an auxiliary, and in Oregon, ABN means Auxiliary Business Name. The 501(c)3 is ready to be submitted for approval. We just need to set up the bank account. Lion Howard needs Lions Bachman and Miller to go to the bank with him. As was noted in the March Board Meeting, we will open up two accounts for the Foundation – Administrative and Activity - with the same authorized check signers on the Foundation accounts as on our current Umpqua accounts. Motion by Lion Rush to accept the name Oregon Springfield Lions Foundation for our 501(c)3 Foundation. Second by Lion DeVos. Passed.

**Springfield Lions Club
Board of Directors Meeting**

Minutes – April 9, 2019

OLD BUSINESS

501(c)3 Update: Lion Howard said the Springfield Lions Club Foundation will need to pay \$50 to the state for incorporation. We will have to get a separate EIN number. We also need to pay a \$275 application fee to the state for the 501(c)3 status with the IRS.

**Springfield Lions Club
Board of Directors Meeting**

Minutes – March 12, 2019

OLD BUSINESS

501(c)3: Lion Howard learned that we can't use the word 'Association' in the name of our foundation. It will be called: Springfield Lions Club Foundation. Lions Bachman and Howard will get together to create the Administrative and Activity Umpqua bank accounts for the Foundation. Authorized check signers on the Foundation accounts will be the same as on our current Umpqua accounts. We need to write a check out of our regular 501(c)4 Admin account for \$400 and put it the 501(c)3 Admin account. The 501(c)4 is for membership, etc. The 501(c)3 is for anything related to tax donations. Lion Howard will create the Articles of Incorporation and Bylaws. Lion Howard Motioned we allocate \$400 to be used to set up the 501(c)3 bank account. Second by Lion Wacker. Passed.

Springfield Lions Club Board of Directors Meeting

Minutes – February 5, 2019

OLD BUSINESS

501(c)3: Lion Howard would like to have a meeting after the general lunch meeting to go over what we are submitting. Go through the Bylaws. New entity. New name. Approve Articles of Incorporation. Then file a 201c(3) application. Then have a Board meeting, with Minutes, and submit it to LCIF. Need to register with the State. Need an EIN - \$50. Name of the Foundation would be: International Association of Lions ABM Lions Club of Springfield, Oregon.

Lion Howard spoke to the Eugene Downtown President, and learned that we do need a separate bank account for our 501(c)3. We just need an Administrative Account for our Foundation.

Springfield Lions Club Board of Directors Meeting

Minutes – January 8, 2019

OLD BUSINESS

501(c)3: We will do the application for the 501(c)3 ourselves. Lion Howard is confident that he knows enough about the process. LCI said that we have to be a separate entity and should have a President, Treasurer, Secretary, Incorporator, Resident Agent, and Director or two. There is probably not a problem if we have the same Board as our regular Board. We need to file a 990EZ annually.

Lion Howard will call Bethel, Mohawk and Eugene Downtown clubs to see if they have a separate Activity bank account for their 501(c)3.

Springfield Lions Club Board of Directors Meeting

Minutes – November 13, 2018

OLD BUSINESS

501(c)3: Lion Howard submitted additional information on obtaining a 501(c)3. Floyd Green is a CPA with experience in 501(c)3's who offers a very good price. The other option presented was CSC, a company used by Lions Clubs – whose price was considerably higher than that of Mr. Green. We need to decide if we want to establish a separate entity for the 501(c)3. Mohawk Valley has a 501(c)3, as does Eugene Downtown. If we change the name, 1) Do we want to create a foundation? 2) Do we want to create a separate entity for the 501(c)3? One question for the other Lions clubs would be if they got a separate bank account for the 501(c)3.

If there is a need to make a name change, Lion Bachman Motioned we name it International Association of Lions Clubs DBA Lions Club of Springfield, Oregon. Second by Lion Howard. Passed, with Lion Taguchi voting no. We can change the name if needed.

Lion Bachman will check with Mohawk Valley and Eugene Downtown. If he has any questions after speaking with them, Lion Bachman will talk to Cottage Grove, which also has a 501(c)3. He will query these clubs as to what the advantage is of how they set themselves up.

Springfield Lions Club Board of Directors Meeting

Minutes - September 17, 2018

CHAIRS & COMMITTEES / ACTIVITIES

501(c)3: Lion Howard reported receiving some information from LCI on this topic. There is a company approved by LCI that would coordinate the process at a cost of \$3,000-5,000. Charles Horner, the attorney who spoke at our general meeting, would charge \$1,500-2,000. He would do everything, and be our agent for a year. Lion Howard has been researching and found a company online called Swift Filings. They would do all paperwork at a cost of \$495. If Springfield Lions Club was a foundation it would be easier to get money. To do this, we could change the Charter or get a new corporation. If we generated income not to exceed \$50,000 at any time during a year, the cost for an IRS permit would be \$275. If we generated more than 50k per year, the cost would be \$600. Lion Howard will do more research on Swift Filings. It will take 3 – 6 months to get a 501(c)3 after it is approved. If we can get through it, we could set up a program to help get other clubs who want to apply.

Lion DeVos thinks it is time to talk to Eugene Downtown Club to see what kind of fees they paid and how much they spend. One of their members was a retired Accountant and did all the paperwork for nothing.

Springfield Lions Club Board of Directors Meeting
Minutes – June 11, 2018

CHAIRS & COMMITTEES/ACTIVITIES:

501c3: Lion DeVos has not picked up the forms yet, but has the address. He will do so shortly. Lion DeVos said we will probably need an accountant to take us through the process.

Springfield Lions Club Board of Directors Meeting
Minutes – May 14, 2018

OLD BUSINESS

501(c)3: Lion DeVos said the IRS office in Eugene is where we pick up forms to become tax free. He will pick up the forms.