

Thank you for your interest in Floyd Green CPA! We look forward to preparing and submitting your organization's 501c3 application to the IRS.

Assuming that your organization is not a church or a school and it will raise under \$50,000/year initially, here is what we will do for you:

1. Complete Form 1023-EZ (the application for 501c3 status);
2. Provide you with a basic set of bylaws and a conflict of interest policy for your organization;
3. Represent you if the IRS has any questions or concerns about your application throughout their review process.

It takes us approximately 3 weeks to prepare your 501c3 application and submit it to the IRS. Upon Submission, it takes the IRS approximately 10 weeks to approve the 501c3 status.

CPA Service Fees and Government Filing Fees:

\$395	CPA Service Fee for completion of Form 1023EZ
\$275	IRS Filing Fee

Additional fees if the articles need to be amended to meet the IRS requirements:

\$125	CPA fee to prepare the articles of amendment
\$50	State amendment fee

We have attached the following items to this email:

- 1023-EZ Questionnaire for you to complete with information about your organization;
- Contract Agreement for services to be rendered;
- List of Frequently Asked Questions;

Note: References available upon request.

To start the process with Floyd Green CPA, we would need the following:

- A copy of the state –filed and date-stamped articles of incorporation (charter);
- A copy of the IRS letter with the assigned EIN;
- A completed Form 1023EZ Questionnaire (blank form attached);
- Initial payment of \$670 (our fee + IRS fee).

***Note there could an additional charge of \$125 if your articles do not meet the IRS requirements.** Payment can be made using the following link: <https://floydgreencpa.com/index.php/payments-0>.

If you have any further questions, please feel free to contact me through email.

Thanks!
Nicheal Lyle

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$395 + (275/600) + 50 = \$720/\1045
 $395 + (275/600) + 50 + (125 + 50) = \$895/\$1220$