

# Monthly Information Every Nonprofit Needs to Know

## Financial Summary for (Organization Name)

	Month Ending	Year-to-Date
INCOME		
Contributions		
Government Grants		
Earned Income		
Interest		
Other		
Subtotal		
Carryover (+/-) from Previous Year		
TOTAL INCOME		
EXPENSES		
Personnel Costs		
Health Insurance		
FICA, Federal & State Taxes		
Rent		
All Other Expenses		
TOTAL EXPENSES		
Surplus/(Deficit)		

### OTHER INFORMATION

- Uncollected receivables
 

Less than 60 days old	More than 60 days old
- Accounts payable
 

Less than 60 days old	More than 60 days old
- Checking balance Savings balance
- Total budgeted income this year % to date
- Total budgeted expenses this year % to date
- Listing of this month's contributors:

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- Explanation of unusual expenses this month:

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